

<b>Job Title:</b>	<b>Oral Surgeon</b>
<b>Reports To:</b>	Executive Director
<b>FLSA Status:</b>	Exempt
<b>Effective Date:</b>	TBD
<b>Pay Range:</b>	Based on Experience and Education
<b>Location:</b>	Tampa, FL
<b>To Apply:</b>	Email Resume and Cover Letter to <a href="mailto:lespinola@tc4oh.org">lespinola@tc4oh.org</a>

## POSITION DESCRIPTION

### Position Summary

We are looking for a Full-Time general dentist to join Center for Oral Health. Our long-standing organization thrives on providing excellent customer service and care to our wonderful patient base. We offer state of the art services and are looking for the right professional to join our non-profit. Great opportunity for the right candidate to join a unique working and learning environment. We offer a generous benefit package and Loan Forgiveness Program. Candidate must meet certain criteria to be eligible for the program.

### Essential Duties and Responsibilities

- Provide the community with General Dentistry services
- Demonstrate clinical excellence by ensuring that every patient receives a comprehensive diagnosis and treatment plan
- Provide clinical support and leadership in the practice
- Work with and communicate with Specialists by referring to Endodontists, Oral Maxillofacial Surgeons, Orthodontists, Pediatric Dentists, and Periodontists for patient's needs

*Other duties may be assigned. The duties listed here are typical examples of the work performed; not all duties assigned are included, nor is it expected that all similar positions will be assigned every duty.*

## QUALIFICATIONS

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- DDS/DMD degree from an accredited University
- Oral Surgery Residency Program completion
- Active State Dental Board license
- Current Malpractice Insurance
- A determination to achieve financial success

### Other Skills and Qualifications

Must have excellent organizational and interpersonal skills in order to manage the diverse tasks and interact with the varied constituencies involved in the programs.

### Language Skills



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[info@tc4oh.org](mailto:info@tc4oh.org)

Given the service population that is benefitted by the funding for this position, Bilingual skills in Spanish (*English-Spanish*) are strongly preferred.

Ability to write reports and business correspondence. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

#### **Computer Skills**

Basic computer skills in Microsoft Office (Word, Excel, PowerPoint, Outlook and Access) for email, data access, budgeting, and reporting. Ability to navigate electronic dental health record/billing software.

#### **Certificates, Licenses and Registrations**

Current DDS/DMD degree from an accredited University, license to practice in Florida. License must be in good standing with the Dental Board of Florida.

Valid Florida Driver's License and Automobile Liability Insurance.

#### **Other Requirements**

Must complete and submit documentation of the DOJ Live Scan process (Department of Justice) to obtain clearance to work.

#### **Travel Requirements**

Must have reliable transportation and be available to travel to various locations where project is implemented. Travel may be required on a local, regional, or national level for program implementation, program activities or attend conferences related to the programs.

#### **Physical Demands**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently required to sit, use hands, and to talk or hear. The employee is regularly required to walk, and reach with hands and arms. The employee is occasionally required to stoop. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision due to see the intricacies of the dental equipment. Prolonged sitting or standing may be required. Those physical movements and the degree of mobility normally associated with the practice of primary care dentistry will be performed on a repetitive basis. The ability to distinguish letters and symbols, as well as the ability to utilize telephones, computer terminals, and copiers is required.

#### **Work Environment**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work under stressful conditions as well as irregular hours may be required. Exposure to communicable diseases, body fluids, toxic substances, medicinal preparations, radiation and other conditions common to a clinical environment may routinely be encountered.

### **TO APPLY**

To be considered for this position, applicants must attach a resume and cover letter. Please forward all to:

Leslie Espinola  
Center for Oral Health  
[lespinola@tc4oh.org](mailto:lespinola@tc4oh.org)